

NURSING SUPPLY AND DEMAND COUNCIL MINUTES

June 25, 2013

The Nursing Supply and Demand Council (Council) met on June 25, 2013, in the Board of Regents' Conference Room, Claiborne Building, Baton Rouge, Louisiana. Chair Fontenot called the meeting to order at 9:55 a.m. The roll was called, and with the arrival of Deborah Ford, a quorum was established.

COUNCIL MEMBERS PRESENT

Larry Tremblay, Board of Regents
Lisa Deaton, LSNA
Barbara Morvant, LSBN
Norann Planchock, LACANE
Laurie Fontenot, LCTCS
KarenSue Zoeller, LHA
Deborah Ford OLOL
Clair Millet, OPH
Designee for Janet Rami, SUBR
Cheryl Taylor, LBNO

COUNCIL ORGANIZATIONS ABSENT

Marion Ansardi, LSBPNE
Jennifer Beck, LAICU
Marjorie Everson, LANA
Laurie Hinrichs, LNHA
Rita Finn, LANO
Cindy Cobb, LANP
René Lewis, LSNO
Nathalie Walker, AORN

Guests

Cynthia Bienemy, LA Center for Nursing
Kathy Hoyt, Board of Regents

APPROVAL OF MEETING MINUTES FROM MARCH 22, 2013

The Meeting Minutes from March 22, 2013, had two amendments: 1) the date of the minutes was changed to reflect the proper meeting date, and 2) Pat Newman was removed from the list of those not in attendance. It was moved by Norann Planchock and seconded by Larry Tremblay that the Meeting Minutes from the March 22, 2013, be approved as amended. The motion passed.

ACTION PLAN STRATEGIES 2013-2015 – COMMITTEE UPDATES

The four Committees were listed:

1. Infrastructure for Collection and Analysis of Nursing Workforce data
2. Collaborative of Educators and Employers to Enhance workforce Retention
3. Utilization of Nursing Personnel to fullest extent of their abilities

4. Annual Report

Lisa Deaton volunteered to retrieve information on each committee, including their chair, membership and committee charges. Before the next Council meeting, committee chairs will convene a conference call meeting. At the September meeting, reports will be presented by committee chairs regarding the committee charge, confirmation of membership, activities of the committee, and any plans and recommendations.

Cheryl Taylor initiated a discussion on the topic of diversity and its role in the Council as a whole and for individual committees; gathering and analysis of data; and the use of information in strategic planning. Ms. Taylor shared her concern that in an attempt to integrate diversity into all the Council's work, the importance of diversity itself may "get lost in the shuffle". As a part of an ongoing effort to fully integrate diversity in the gathering of data, analysis, recommendations, strategic planning and solutions of the Council, Cheryl will make a presentation on the topic at the next meeting. In addition, she will be available to committee chairs to assist with diversity efforts in their particular arenas.

The Council agreed with Larry Tremblay's suggestion that there be an ongoing review of the committees so as to keep committee charges and work current. As committee obligations have been met, they should be retired.

At the suggestion of Laurie Fontenot, the Council decided that the representative of each organization will make a brief (approximately three minutes) presentation on the activities of each group as it pertains to the work of the Council. Representatives would bring their report paragraph for inclusion in the meeting minutes.

Following a review of the past legislative session, the Council agreed to add Legislative Updates to the agendas of future meetings.

NEW BUSINESS

In addition to updating the contact information for members and their designees, the matter of updating the organizational listing was addressed. It was decided that Lisa Deaton will research the current listing of all groups, and Kathy Hoyt was asked to bring all designee forms and files to the next meeting. A discussion followed regarding the proper handling of changing the legislation regarding Council membership to properly reflect the dissolution of three member organizations. Laurie Fontenot will investigate any specialty groups with an interest in participation, and Karen Zoeller will pursue changing the membership numbers and the stated necessary numbers needed for a quorum.

PUBIC COMMENTS

Attendance was encouraged for the upcoming Nursing Supply and Demand Forecasting Model meeting set for June 27th at LSBN.

NEXT MEETING DATE

After discussion, it was agreed that the Council would set a meeting schedule of quarterly meetings held on the first Wednesday of the appropriate month. Meetings will begin at 9:30 a.m. and typically be held in the Board Conference Room (BCR) at the Board of Regents, 6th floor, Claiborne Building, 1201 North

Third Street, Baton Rouge, LA. The next meeting was set on Wednesday, September 4, 2013, 9:30 a.m., at the Board of Regents. Adhering to the 1st Wednesday recommendation, the following meeting dates would be:

- Wednesday, December 4, 2013 (*Please note: This is the meeting day of the Board of Regents; another day will need to be considered.*)
- Wednesday, March 5, 2014
- Wednesday, June 4, 2014

OTHER BUSINESS

There being no further business, on motion of Karen Zoeller and seconded by Norann Planchock, the meeting adjourned at 11:15 a.m.